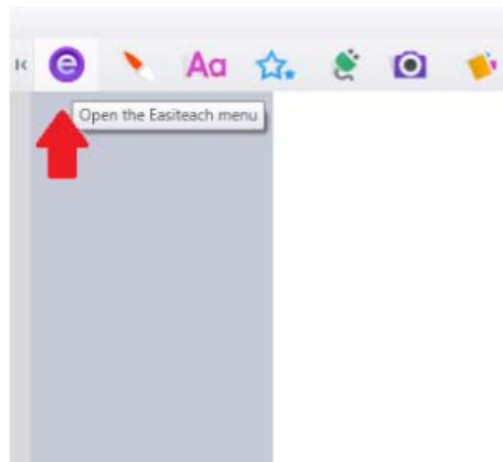
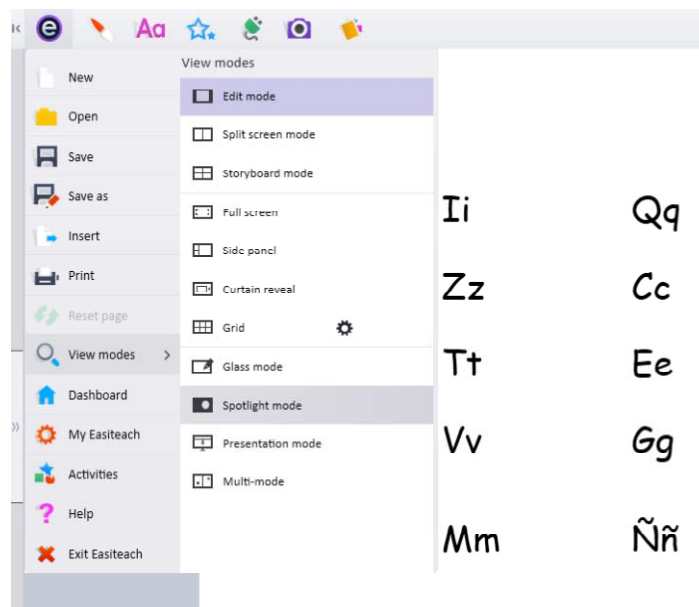


What is “Spotlight” and how do I use this feature?

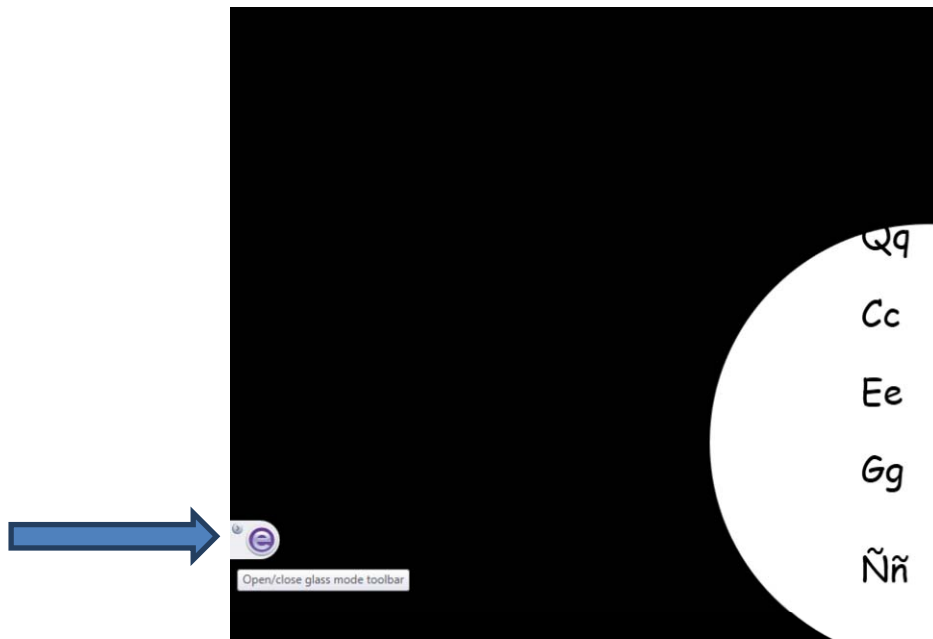
- The **Spotlight** tool enables you to add a round or square **spotlight**; in different sizes and background opacity (or a ‘haze’ to the rest of the screen). This tool draws attention to a specific area on your screen, which is a great feature for young learners.
- **Step 1:** Open a Teaching Guide activity and locate the **Easiteach™ menu icon** in the top left-corner (as shown in the below image). Click or touch to expand the menu:



- **Step 2:** Touch or click **View modes**, expand the menu and select **Spotlight mode** (as shown in the below image):



- **Step 3:** Next to the Easiteach icon (in the left corner of the below screen), touch the text that reads: “Open/Close glass mode toolbar”:



- **Step 4:** Select the **Spotlight options** icon (shown in the below image) and use the **slides** to adjust the **opacity** and the **size**:



- **Step 5:** After adjusting the opacity and size, collapse the menu to use the **spotlight tool**

